

National Certificate in Travel (Level 3) with strands in Retail Travel, and Wholesale Travel

This structure offers a stranded qualification. When the review first started in 2006, a stranded qualification was the original plan. In June 2007 a meeting was held with several industry people where the 'idea' of a stranded qualification was presented. At this time industry said they were unsure whether a stranded qualification would be suitable without seeing a defined structure.

Now that the unit standards have been developed and again looking at the needs of retail travel versus wholesale travel, it is felt that a stranded qualification should be once again presented as an option. A stranded qualification will recognise the distinct skill sets for retail travel and wholesale travel.

How would the stranded qualification work?

The stranded qualification is essentially two qualifications. The Core Compulsory and Core Elective sections have to be completed by all candidates as these are the common areas of skills and knowledge shared by both retail travel and wholesale travel. The strands recognise the skills and knowledge specific to either retail travel or wholesale travel. It would also allow a career path for people moving from one industry sector speciality to another.

For example:

Retail Travel – a candidate would complete the Core Compulsory and Core Elective sections, and then they would complete the Retail Travel strand and gain a National Certificate in Travel (Level 3), Retail Travel qualification.

Wholesale Travel – a candidate would complete the Core Compulsory and Core Elective sections, and then they would complete the Wholesale Travel strand and gain a National Certificate in Travel (Level 3), Wholesale Travel qualification.

This means that over a period of time a candidate has the opportunity to gain two different qualifications.

Option 2**National Certificate in Travel (Level 3) with strands in Retail Travel, and Wholesale Travel****Level** 3**Credits** 65 or 84 (depending on strand)**Credit Range**

	Core Compulsory	Core Elective
Level 2 credits	3	-
Level 3 credits	29	0-8
Level 4 credits	-	0-8
Minimum totals	32	8

Retail Travel Strand		
	Compulsory	Elective
Level 3 credits	24	20
Minimum totals	24	20
Qualification total with strand	84	

Wholesale Travel Strand			
	Compulsory	Elective 1	Elective 2
Level 3 credits	4	5	16
Minimum totals	4	5	16
Qualification total with strand	65		

Summary of Requirements

- Core Compulsory standards
- Core Elective – A minimum of 8 credits as specified

Detailed Requirements**Core Compulsory**

The following standards are required

Computing and Information Technology > Computing > Generic Computing

Id	Title	Level	Credit
24872	Produce documents for a workplace using a computer	3	3

Service Sector > Tourism > Travel

Id	Title	Level	Credit
25193	Demonstrate knowledge of ground terminology and products used in the travel industry	3	4
25194	Produce and check numeric documents for the travel industry	3	2
25195	Explain travel industry brochures and travel-related documents	3	4
25503	Identify and access travel product information and travel-related information	3	3
25506	Process short haul ground travel requirements using a computer reservation system	3	5
25508	Demonstrate knowledge of world travel geography	3	3

Service Sector > Tourism > Visitor Services

Id	Title	Level	Credit
18237	Perform calculations for a tourism workplace	2	3
23768	Describe the legal rights and responsibilities of employees and employers in a tourism workplace	3	5

Core Elective

A minimum of 8 credits at Level 3 or above

Field	Subfield	Domain
Business	Any	Any
Computing and Information Technology	Computing	Generic Computing
Maori	Any	Any
Service Sector	Aviation	Any
	Contact Centres	Contact Centre Operations
	Hospitality	Any
	Retail, Distribution, and Sales	Retail and Distribution Core Skills
		Sales Transactions
	Service Sector Skills	Any
	Tourism	Any

Retail Travel Strand

Meet the requirements of all of the following sets

- Retail Travel Compulsory
- Retail Travel Elective

Retail Travel Compulsory

The following standards are required

Service Sector > Tourism > Travel

ID	Title	Level	Credit
25499	Provide quotations, complete reservations, and process travel arrangements for customers in a retail travel environment	3	10
25504	Demonstrate knowledge of retail travel operations	3	4
25505	Process short haul air travel requirements using a computer reservation system	3	5
25507	Use a travel management system to manage client files and process travel arrangements for clients	3	5

Retail Travel Elective

A minimum of 20 credits

Service Sector > Retail, Distribution, and Sales > Sales Transactions

Id	Title	Level	Credit
379	Sell goods and/or services over the telephone	3	3

Service Sector > Tourism > Travel

ID	Title	Level	Credit
3727	Demonstrate knowledge of Pacific Island countries as tourist destinations	3	8
3750	Sell, process, and advise on foreign exchange for travel	3	2
18211	Demonstrate knowledge of Australia as a tourist destination	3	8
18212	Demonstrate knowledge of New Zealand as a tourist destination	3	8
18215	Demonstrate knowledge of and process domestic air travel	3	4
18220	Advise on and sell travel insurance	3	4
18282	Advise customers of regulatory requirements for international travel	3	4
25192	Demonstrate knowledge of airline terminology and products used in the travel industry	3	4
25509	Demonstrate knowledge of wholesale travel operations	3	4

Service Sector > Tourism > Visitor Services

Id	Title	Level	Credit
18227	Demonstrate knowledge of support mechanisms for customers with specific needs	3	2
18228	Demonstrate knowledge of specific New Zealand regions as tourist destinations	3	8

Wholesale Travel Strand

Meet the requirements of all of the following sets

- Wholesale Travel Compulsory
- Wholesale Travel Elective

Wholesale Travel Compulsory

The following standard is required

Service Sector > Tourism > Travel

ID	Title	Level	Credit
25509	Demonstrate knowledge of wholesale travel operations	3	4

Wholesale Travel Elective 1

A minimum of 5 credits

Service Sector > Tourism > Travel

ID	Title	Level	Credit
25189	Demonstrate knowledge of wholesale travel consultant role responsibilities, and complete consultancy tasks	3	5
25190	Demonstrate knowledge of wholesale travel finalisation consultant role responsibilities, and complete finalisation tasks	3	3
25191	Demonstrate knowledge of wholesale travel operations consultant role responsibilities, and complete operations tasks	3	3
25500	Demonstrate knowledge of consolidation quotation consultant role responsibilities, and complete quotation tasks	3	5
25501	Demonstrate knowledge of consolidation ticketing consultant role responsibilities, and complete ticketing tasks	3	5
25502	Demonstrate knowledge of wholesale travel ticketing consultant role responsibilities, and complete ticketing tasks	3	4

Wholesale Travel Elective 2

A minimum of 16 credits

Service Sector > Retail, Distribution, and Sales > Sales Transactions

Id	Title	Level	Credit
379	Sell goods and/or services over the telephone	3	3

Service Sector > Tourism > Travel

Id	Title	Level	Credit
3727	Demonstrate knowledge of Pacific Island countries as tourist destinations	3	8
18211	Demonstrate knowledge of Australia as a tourist destination	3	8
18212	Demonstrate knowledge of New Zealand as a tourist destination	3	8
18215	Demonstrate knowledge of and process domestic air travel	3	4
18282	Advise customers of regulatory requirements for international travel	3	4
25192	Demonstrate knowledge of airline terminology and products used in the travel industry	3	4
25504	Demonstrate knowledge of retail travel operations	3	4
25505	Process short haul air travel requirements using a computer reservation system	3	5

Service Sector > Tourism > Visitor Services

Id	Title	Level	Credit
18227	Demonstrate knowledge of support mechanisms for customers with specific needs	3	2
18228	Demonstrate knowledge of specific New Zealand regions as tourist destinations	3	8